

Princeton Theological Seminary

Guest Speaker Form

Student organizations that wish to invite guest speakers to campus are required to complete the form below. Although initial contact can be made with the speaker to ascertain his/her availability a speaker must be considered tentative until he or she receives an official invitation.

*At least one month prior to the date of your guest speaker event, please fill in the form below with required information and submit it to **Catherine Cook Davis, Assistant Dean and Director of Student Relations in the Office of Student Life** for review. If you have any questions, please contact Dean Davis at (609) 497-7882 or catherine.davis@ptsem.edu. Please be sure to attach a short bio and contact information for the guest speaker.*

Speaker's Title, Full Name and Address:

Speaker's Email Address:

Speaker's Affiliation:

Topic:

Date:

Time:

Place:

Arrangements:

Honorarium:

Travel:

Hospitality:

Paid by sponsoring student group(s):

Contact Person (Name, Telephone Number, and SBN):

Approved: _____
Catherine Cook Davis